



System Benefits

Accountability You can see and control what is happening in your organization. How much did it cost, how long did it take? Set capital projections and plan equipment replacement.

Anywhere Anytime FacilityTree works where and when you work. FacilityTree is a web application that runs natively on any PC, tablet or smart phone. There is no special phone app required.

Easy to Use Simple navigation. All controls are visible on the screen at all times. You are never more than three mouse clicks away from data.

No I.T. Requirements All that is required to run FacilityTree is a web browser and an internet connection. There are no special set up requirements.

Return on Investment (R.O.I.) Less Than 6 Months Due to the speed with which FacilityTree can be set up you can start driving value from FacilityTree very quickly.

Manage Contracts Keep track of your vendors, contracts and outsourced services.

Financial Control Increase profitability by reducing the cost of operation. Track costs, manage your assets, do capital projections and use that information to make informed decisions and plans.

Business Continuity All of your important facility data is stored in our data centers.

FacilityTree Applications

Work Order	Receive, issue and complete work orders. Craftperson time, vendor charges and part costs can be associated with a work order. Know how much a work order costs and how productive your staff is.
Space	Create and display seating charts using employee data and drawings. Conduct occupancy analysis. Provide space charge-back data based on space usage. View and print your drawings. No CAD software required.
PM	Know when to do service. The system generates PM work orders automatically. Define procedures and set schedules for any asset. There is a complete work order history for each piece of equipment.
Schedule	Reserve and schedule rooms for use. You can assign special equipment or set up needs for each reservation. Fully integrated with Work Order and Space, so that rooms can be set up by issuing work orders. Cost and expenses can be attached to a reservation.
Asset	Track all information relating to equipment, furniture and capital assets. Assets can be classified by type, condition, replacement value and life cycle. Asset Management will also provide warranty and service contract management.
Inventory	Track and monitor consumable inventory, usage over time and check reorder points. Charge item costs back to departments and work orders. Use Preventive Maintenance and On Demand Work Orders to plan consumable inventory usage.
Key Management	Who has the key? Manage key your inventory, Know how has been issued a key and which keys are not in use. Collect history of every person to whom a particular key has been issued. Keys are mapped to doors or any other type of lock in your facility.
Property/Lease	Know what you own. Track all property that you own or lease so you can manage your portfolio. Get key dates and information to assist with management of property and negotiations. Analyze all your lease-based cash flow.
Move	Handle individual, departmental and organizational moves. Scheduling of moves with integrated updating of Space Management. Provide move analysis by department, building, floor and a complete history by date and person moved. Complete churn reporting.
Incident	Online incident management. Track security incidents from occurrence through resolution. Secure Track allows improved safety and security by monitoring all types of incidents including thefts, vandalism and falls. Great for security departments.
Parking	Manage parking lots, issue multiple types of parking permits, issue parking tickets. Track by the lot or track by the individual space. Keep track of income from parking permits and fines.

Visitor

Track visitors to your facility. Know who is in your facility in real time. Visitors can be preregistered based on appointments. Maintain a searchable history of all visitors to your facility including date and time of arrival and departure.

Contract/Building Reporting

Collect operating costs, manage service contracts, vendors, and other costs. Use this information to calculate the total cost of operating a facility and compare to cost projections. Attach and manage all documents that need to be associated with a particular building.

Capital
Projection/Condition
Assessment

Assess the physical condition of your facility with Facility Condition Assessment system. Use this data to provide long term budget projections and plan capital requirements. You can attach and manage all documents that are associated with each building.

Survey

Create and deploy surveys with automated response and tabulation. Use Survey to collect customer opinions on any topic.

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